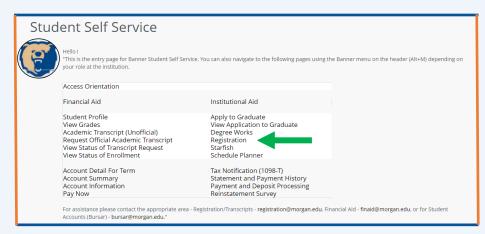
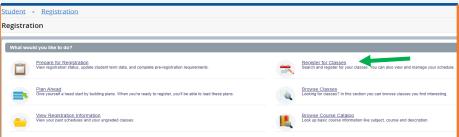
How to Register in Student Self Service

Select "Registration" in the Student Self Service menu



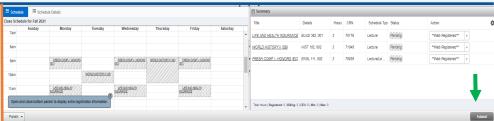
Select "Register for Classes" in the registration menu



- Select the term. On the next screen begin typing or search for the subject. Click "Search" and the available course offered for the term under the selected subject will appear.
- Detailed information for each section is listed. Click "ADD" to select the course. Click "Search Again" to find more courses. As you continue to add, a calendar view will be on the bottom-left of your screen. A summary of courses will be on the bottom-right of your screen. When you are finished selecting your courses, click "SUBMIT".







If you registered for courses successfully, the status will turn green and read "Registered". If you were unsuccessful, the error message will populate in the top-right corner. Please click here to read the "ERROR MESSAGE" section on our webpage for detailed information on how to resolve registration errors.

Information regarding <u>HOW TO RESOLVE HOLDS</u> can be found on our webpage under "FAQ".

*Please continue to page 2 for how to confirm your schedule and information regarding courses with variable credit hours.

	Title	Details	Hours	CRN	Schedule '	pi	Status	Action	
	MODELS IN FICTION WRITING	ENGL 781, 085	3	73448	Lecture		Registered	None v	
- 1						`			

ENGL 111 CRN 70939: College Restriction

ENGL 111 CRN 70939: Level Restriction

HIST 102 CRN 71048: College Restriction

HIST 102 CRN 70176: You have not satisfied the prerequisite for this course.

BUAD 362 CRN 70176: College Restriction

BUAD 362 CRN 70176: Level Restriction

If you already received an override from the department, you must select the exact CRN or enter the CRN (second menu tab of step 3) of the approved course. Overrides are approved at the discretion of the department.

Check Your Schedule

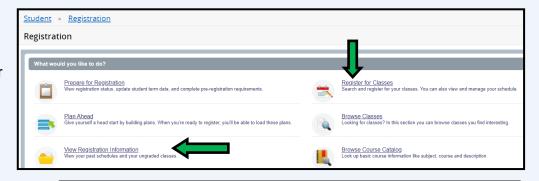
2021 S M T W T E S 01:00 PM - 01:50 PM Type: Class Loc



We HIGHLY recommend checking your schedule after ANY schedule changes to confirm registration.

From the registration menu, choose either

"View Registration Information" or "Register for Classes".



The courses that you are actively registered for will show. In the bottom section, click "Schedule Details" to specific details such as instructor, meeting times, location, and the CRN.

You can also click on the individual course title. A separate window will generate. Specific class details can be viewed in this window by using the left navigation menu.

Class Details for EnVIR EnGINEERING I & LAB Civil Engineering 338 001

Term: 2027/01 CRN 73917

Class Details
Bookstore Links
Course Description
Syllabus
Syllabus
Attributes
Restrictions
Instructor Meeting Times
Enrollment/Wattist
Coregulates
Method Sections
Fees
Catalog

Catalog

To adjust a course with variable credit hours: click "**Schedule and Options**". Select the field under hours and enter the number of credit hours. Click "SUBMIT". The registration and billing hours will adjust.

