How to Register in Student Self Service

**1** Select "Registration" in the [Student Self Service](#) menu

Student Self Service

Hello I
"This is the entry page for Banner Student Self Service. You can also navigate to the following pages using the Banner menu on the header (Alt+M) depending on your role at the institution.

Access Orientation

Financial Aid
Institutional Aid

Student Profile	Apply to Graduate
View Grades	View Application to Graduate
Academic Transcript (Unofficial)	Degree Works
Request Official Academic Transcript	Registration
View Status of Transcript Request	Starfish
View Status of Enrollment	Schedule Planner
Account Detail For Term	Tax Notification (1098-T)
Account Summary	Statement and Payment History
Account Information	Payment and Deposit Processing
Pay Now	Reinstatement Survey

For assistance please contact the appropriate area - Registration/Transcripts - registration@morgan.edu, Financial Aid - finaid@morgan.edu, or for Student Accounts (Bursar) - bursar@morgan.edu."

2 Select "Register for Classes" in the registration menu

Student • Registration
Registration

What would you like to do?

Prepare for Registration
View registration status, update student term data, and complete pre-registration requirements.

Register for Classes
Search and register for your classes. You can also view and manage your schedule.

Plan Ahead
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.

Browse Classes
Looking for classes? In this section you can browse classes you find interesting.

View Registration Information
View your past schedules and your ungraded classes.

Browse Course Catalog
Look up basic course information like subject, course and description.

3 Select the term. On the next screen begin typing or search for the subject. Click "Search" and the available course offered for the term under the selected subject will appear.

Select a Term

Terms Open for Registration

Fall 2021

Fall 2021
Summer 2021
Spring 2021

Enter Your Search Criteria ⓘ
Term: Fall 2021

Subject
Course Number — Educ Statistics & Research
Keyword
- Accounting
- Actuarial Science
- Adv Stud Lead - Jurisprudence
- Adv Stud Lead - Dynamics

4 Detailed information for each section is listed. Click "ADD" to select the course. Click "Search Again" to find more courses. As you continue to add, a calendar view will be on the bottom-left of your screen. A summary of courses will be on the bottom-right of your screen. **When you are finished selecting your courses, click "SUBMIT".**

Register for Classes

Title	Details	Hours	CRN	Schedule Type	Status	Action
LIFE AND HEALTH INSURANCE	BUAD 362, 001	3	70176	Lecture	Pending	**Web Registered**
WORLD HISTORY II (SBI)	HIST 102, 002	3	71048	Lecture	Pending	**Web Registered**
FRESH COMP I - HONORS (ECI)	ENGL 111, 002	3	70939	Lecture/Le...	Pending	**Web Registered**

Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 0

5 If you registered for courses **successfully**, the status will turn green and read "*Registered*". If you were **unsuccessful**, the error message will populate in the top-right corner. Please click **[here](#)** to read the "ERROR MESSAGE" section on our webpage for detailed information on how to resolve registration errors.

Information regarding [HOW TO RESOLVE HOLDS](#) can be found on our webpage under "FAQ".

*Please continue to page 2 for how to confirm your schedule and information regarding courses with variable credit hours.

Title	Details	Hours	CRN	Schedule Type	Status	Action
MODELS IN FICTION WRITING	ENGL 781, 085	3	73448	Lecture	Registered	None

ENGL 111 CRN 70939: College Restriction
ENGL 111 CRN 70939: Level Restriction
HIST 102 CRN 71048: College Restriction
HIST 102 CRN 71048: Level Restriction
BUAD 362 CRN 70176: You have not satisfied the prerequisite for this course.
BUAD 362 CRN 70176: College Restriction
BUAD 362 CRN 70176: Level Restriction

TIP If you already received an override from the department, you must select the exact CRN or enter the CRN (*second menu tab of step 3*) of the approved course. **Overrides are approved at the discretion of the department.**

Check Your Schedule

From the registration menu, choose either

"**View Registration Information**" or "**Register for Classes**".

The courses that you are actively registered for will show. In the bottom section, click "**Schedule Details**" to specific details such as instructor, meeting times, location, and the CRN.

You can also click on the individual course title. A separate window will generate. Specific class details can be viewed in this window by using the left navigation menu.

To adjust a course with variable credit hours: click "**Schedule and Options**". Select the field under hours and enter the number of credit hours. Click "SUBMIT". The registration and billing hours will adjust.