

**MORGAN STATE UNIVERSITY BOARD OF REGENTS
POLICY ON ADVICE OF COUNSEL**

In performing its designated duties and responsibilities, the Board of Regents and its committees often times seek legal counsel from the Maryland Office of the Attorney General. Such counsel is sought through the Assistant Attorney General assigned to Morgan State University and ranges from:

1. Guidance on responding to queries of the Board on a variety of topics and issues and legal opinions on various proposals and policies;
2. Interpretations of the Maryland Code and other State rules and regulations.

Requests for legal assistance and the response thereto may be made by the Chair of the Board or a particular committee in writing or it may be made by the Chair as a part of the deliberations of committee discussion depending upon the nature of the issue. Likewise, responses by the Assistant Attorney General may be made in writing or be given as a part of the deliberations of committee discussion depending upon the nature of the issue and the request of the Chair of the Board or the committee.

Occasionally, individual Board members may wish to seek legal counsel on issues that may or may not relate to business before the Board. To ensure orderliness and appropriateness of these requests, the Board sets forth the following procedure:

1. All requests for information shall be in writing and shall state the particular information or documentation sought with the reasons therefor.
2. All requests for information shall be sent to the Chairperson of the Board of Regents. Delivery may be made by mail, hand delivery, or facsimile transfer.
3. The Chairperson shall bring the request to the Board for its deliberation or promptly forward the request to the Morgan representative within the Office of the Attorney General.
4. The Assistant Attorney General shall respond in writing to all requests for information. A response shall be addressed to the Regent(s) who sought such information, with a copy of the response provided to the Chairperson of the Board of Regents.

Notwithstanding the foregoing, the Chairperson of the Board of Regents shall retain the authority to make informal requests for information on behalf of the Board of Regents. Additionally, if information is requested pursuant to an official action of the Board of Regents or a committee of the Board, this policy shall not apply.