

# TRANSFER

## new student checklist

Welcome new transfer Bears! This page provides important information necessary to set yourself up for success and make the most of your time at Morgan State. Follow the actions below to ensure you are on track and be sure to review the resources available.

<input checked="" type="checkbox"/> ACTION ITEMS	DUE
<input type="checkbox"/> Confirm your intention to attend in the <a href="#">Morgan State Application system</a> .* <b>(required)</b>	immediately
<input type="checkbox"/> Set up your <a href="#">Morgan account and password</a> . [required for all other steps].* <b>(required)</b> You will need your 8-digit student ID number provided in your acceptance letter/email.	immediately
<input type="checkbox"/> Review transfer credit evaluation in <a href="#">Degree Works</a> via <a href="#">WebSIS/Student Self Service</a> .	AFTER transcript evaluation is completed
<input type="checkbox"/> Schedule an appointment with your college/school <a href="#">Transfer Coordinator</a> and register for your classes.	AFTER transcript evaluation is completed
<input type="checkbox"/> Complete <a href="#">2022-2023 On-Campus Housing Application</a> (if applicable) or visit the <a href="#">Morgan State University Off-Campus Housing</a> website.	immediately
<input type="checkbox"/> Check your Financial Aid award/status in <a href="#">WebSIS/Student Self Service</a> .	immediately
<input type="checkbox"/> Review and submit <a href="#">Mandatory Health Entrance Certificate</a> to the MSU Health Center at <a href="mailto:healthcenter@morgan.edu">healthcenter@morgan.edu</a> .* <b>(required)</b>	immediately
<input type="checkbox"/> Submit your COVID-19 Vaccine Card (indicating you are fully vaccinated) to the MSU Student Health Center at <a href="mailto:healthcenter@morgan.edu">healthcenter@morgan.edu</a> as an attachment or a photo.* <b>(required)</b> Ensure that your photo or attachment is clear and legible.	immediately
<input type="checkbox"/> Pay tuition and other fees in full (or make payment plan arrangements) with the <a href="#">Office of the Bursar</a> .* <b>(required)</b>	See <a href="#">Billing Schedule</a>
<input type="checkbox"/> Review the Morgan <a href="#">Student Health Insurance Plan (SHIP)</a> and take appropriate action. * <b>(required)</b>	See University Health Center website
<input type="checkbox"/> Complete I-20 and student visa process. [international students only, F-1 and J-1 visas]* <b>(required, if applicable)</b>	after acceptance of admission offer
<input type="checkbox"/> Follow instructions to obtain your <a href="#">Bear Card</a> * <b>(required)</b>	AFTER course registration
<input type="checkbox"/> Submit final official transcripts for any courses that were in progress when you submitted your previous transcript to <a href="mailto:records@morgan.edu">records@morgan.edu</a> (as soon as the final transcript is available).* <b>(required, if applicable)</b>	ASAP

If you have any questions or require assistance, please contact the appropriate corresponding office and/or us at [tsp@morgan.edu](mailto:tsp@morgan.edu).