

# TRANSFER

## new student checklist

Welcome new transfer Bears! This page provides important information necessary to set yourself up for success and make the most of your time at Morgan State. Follow the actions below to ensure you are on track and be sure to review the resources available.

DUE	ACTION ITEMS	<input checked="" type="checkbox"/>
immediately	Confirm your intention to attend in the <a href="#">Morgan State Application system</a> .* <b>(required)</b>	<input type="checkbox"/>
immediately	Set up your <a href="#">Morgan account and password</a> . [required for all other steps].* <b>(required)</b> You will need your 8-digit student ID number provided in your acceptance letter/email.	<input type="checkbox"/>
AFTER transcript evaluation is completed	Review transfer credit evaluation in <a href="#">Degree Works</a> via <a href="#">WebSIS/Student Self Service</a> .	<input type="checkbox"/>
AFTER transcript evaluation is completed	Schedule an appointment with your college/school <a href="#">Transfer Coordinator</a> and register for classes.	<input type="checkbox"/>
immediately	Complete <a href="#">On-Campus Housing Application</a> . (if applicable)	<input type="checkbox"/>
immediately	Check your Financial Aid award/status in <a href="#">WebSIS/Student Self Service</a> .	<input type="checkbox"/>
Spring: January 1 <sup>st</sup> Fall: August 1 <sup>st</sup>	Review and submit <a href="#">Mandatory Health Entrance Certificate</a> and Immunization Requirements to the MSU Health Center using the <a href="#">Student Health Portal</a> . * <b>(required)</b>	<input type="checkbox"/>
See <a href="#">Billing Schedule</a>	Pay tuition and other fees in full (or make <a href="#">payment plan</a> arrangements) with the <a href="#">Office of the Bursar</a> .* <b>(required)</b>	<input type="checkbox"/>
See Health Center deadlines	Review the Morgan <a href="#">Student Health Insurance Plan (SHIP)</a> and take appropriate action. * <b>(required)</b>	<input type="checkbox"/>
after acceptance of admission offer	Complete I-20 and student visa process and submit to the <a href="#">Office of International Student &amp; Faculty Services</a> [international students only, F-1 and J-1 visas]* <b>(required, if applicable)</b>	<input type="checkbox"/>
AFTER course registration	Follow instructions to obtain your <a href="#">Bear Card</a> * <b>(required)</b>	<input type="checkbox"/>
ASAP	Submit <u>final</u> official transcripts for any courses that were <i>in progress</i> when you submitted your previous transcript to <a href="mailto:records@morgan.edu">records@morgan.edu</a> (as soon as the final transcript is available).* <b>(required, if applicable)</b>	<input type="checkbox"/>

If you have any questions or require additional assistance,  
please contact the appropriate corresponding office and/or us at [transfer@morgan.edu](mailto:transfer@morgan.edu).