

SENIOR CITIZEN TUITION WAIVER

CONTACT: records@morgan.edu

PURPOSE: This form is for senior citizens requesting a tuition waiver.

PROCESSING TIME: 1-3 Business days

REQUIREMENTS:

- MSU email account
- Registration for a Spring, Summer, or Fall term
- Proof of retirement income
- Valid government-issued ID as proof of age over 60.

ADVISEMENT: The waiver cannot be applied retroactively. The waiver is limited to a maximum of 3 courses per term.

STEPS

1) From the "Online Forms" page, click the name of the form to begin. A window will open.

1A. Enter your name and MSU email. Click "Begin Signing".

Please enter your name and email to begin the signing process.

Student **1A**

Your Name: *
Full Name

Your Email: *
Email Address

2) Enter the required information.

2A. Enter your student ID and the date.

2B. Sign the form.

2C. Select the semester and year. Attach your proof of retirement income and your proof of age.

2D. Enter the information for the course(s) you are registered for. This information can be found in Websis.

2E. Select "Finish". The window will automatically close if all information has been entered correctly.

Maximum of 3 courses per term.

STUDENT ID

DATE

STUDENT SIGNATURE **2B**

-- select --

SEMESTER YEAR **2C**

2D

CRN	SUBJECT	SECTION	CREDITS
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3) The form will automatically route the Office of the Registrar and then to The Office of the Bursar. You will receive an email once the form has been processed. You can check your account changes in Websis under the "Student Records" menu.