

CITI Training Program

The following is a summary of instructions for accessing CITI Training Program modules:



What Is CITI?

CITI (Collaborative Institutional Training Initiative) is a subscription, web-based approved training program, widely used by a host of institutions, small, medium, and large. It is required for faculty, post docs, grad students, undergrads, and anyone else conducting research at Morgan State University. It is also required for anyone receiving compensation under NSF or NIH sponsored awards. It provides training modules for the protection of human research participants (IRB), responsible conduct of research (RCR), HIPAA, as well as responsible use and care of animals in research (IACUC), Export Control/ITAR; etc.

How does one gain access to CITI Training Modules?

CITI Program is available online at <https://about.citiprogram.org/>.

Instructions for accessing the CITI Program:

1. Go to <https://about.citiprogram.org/> to register for CITI online training.

The screenshot shows the CITI Program website homepage. At the top left is the CITI PROGRAM logo. The navigation menu includes 'Courses', 'Organizations', 'Individuals', and 'About'. In the top right corner, there is a search icon, a 'Register' button, and a 'Log In' button. Below the navigation is a banner with the text 'What CITI Program is Reading - January 4th, 2023'. The main heading reads 'The Trusted Standard in Research, Ethics, Compliance, and Safety Training'. Below this is a paragraph: 'The Collaborative Institutional Training Initiative (CITI Program) is dedicated to serving the training needs of colleges and universities, healthcare institutions, technology and research organizations, and governmental agencies, as they foster integrity and professional advancement of their learners.' There are two buttons: 'Demo a Course' and 'Benefits for Organizations'. At the bottom right of the banner, it says 'Over 12 Million Learners with 22+ Million Course Completions'. The background of the banner features a group of people around a table with various icons representing research and technology.

2. Once there, click on "Register" in the top right-hand corner of the webpage.



English ▾

[LOG IN](#)

[LOG IN THROUGH MY ORGANIZATION](#)

[REGISTER](#)

CITI - Learner Registration

Steps: **1** 2 3 4

Select Your Organization Affiliation

This option is for persons affiliated with a CITI Program subscriber organization.

To find your organization, enter its name in the box below, then pick from the list of choices provided. ⓘ

_____ or _____

Independent Learner Registration

Use this option if you are paying for your courses. This option is for persons not affiliated with a CITI Program subscriber organization, or who require content that their organization does not provide. Fees apply. Credit card payment with American Express, Discover, MasterCard or Visa is required. Checks are not accepted.

I AGREE to the [Terms of Service](#) and [Privacy Policy](#) for accessing CITI Program materials.

New to the CITI Program? Read the [getting started guide](#) or watch the [getting started video](#).

Need Help? [Support Center](#)

3. In the box under "Select Your Organization Affiliation" type in Morgan State University.



English ▾

[LOG IN](#)

[LOG IN THROUGH MY ORGANIZATION](#)

[REGISTER](#)

CITI - Learner Registration

Steps: **1** 2 3 4

Select Your Organization Affiliation

This option is for persons affiliated with a CITI Program subscriber organization.

To find your organization, enter its name in the box below, then pick from the list of choices provided. ⓘ

Morgan State University

Morgan State University only allows the use of a CITI Program username/password for access. You will create this username and password in step 2 of registration.

I AGREE to the [Terms of Service](#) and [Privacy Policy](#) for accessing CITI Program materials.

———— or ————

Independent Learner Registration

Use this option if you are paying for your courses. This option is for persons not affiliated with a CITI Program subscriber organization, or who require content that their organization does not provide. Fees apply. Credit card payment with American Express, Discover, MasterCard or Visa is required. Checks are not accepted.

I AGREE to the [Terms of Service](#) and [Privacy Policy](#) for accessing CITI Program materials.

4. Check the box: "I AGREE to the [Terms of Service](#) ..."



English ▾

[LOG IN](#)

[LOG IN THROUGH MY ORGANIZATION](#)

[REGISTER](#)

CITI - Learner Registration

Steps: **1** 2 3 4

Select Your Organization Affiliation

This option is for persons affiliated with a CITI Program subscriber organization.

To find your organization, enter its name in the box below, then pick from the list of choices provided. 🗨

Morgan State University

Morgan State University only allows the use of a CITI Program username/password for access. You will create this username and password in step 2 of registration.

- I AGREE to the [Terms of Service](#) and [Privacy Policy](#) for accessing CITI Program materials.
- I affirm that I am an affiliate of Morgan State University.

———— or ————

Independent Learner Registration

Use this option if you are paying for your courses. This option is for persons not affiliated with a CITI Program subscriber organization, or who require content that their organization does not provide. Fees apply. Credit card payment with American Express, Discover, MasterCard or Visa is required. Checks are not accepted.

- I AGREE to the [Terms of Service](#) and [Privacy Policy](#) for accessing CITI Program materials.

5. Check the box: "I affirm that ..."



English ▾

[LOG IN](#)

[LOG IN THROUGH MY ORGANIZATION](#)

[REGISTER](#)

CITI - Learner Registration

Steps: **1** 2 3 4

Select Your Organization Affiliation

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To find your organization, enter its name in the box below, then pick from the list of choices provided. 🗨

Morgan State University

Morgan State University only allows the use of a CITI Program username/password for access. You will create this username and password in step 2 of registration.

- I AGREE to the [Terms of Service](#) and [Privacy Policy](#) for accessing CITI Program materials.
- I affirm that I am an affiliate of Morgan State University.

[Create a CITI Program account](#)

———— or ————

Independent Learner Registration

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- I AGREE to the [Terms of Service](#) and [Privacy Policy](#) for accessing CITI Program materials.

6. Click on “CREATE a CITI Program account”



English ▾

[LOG IN](#)

[LOG IN THROUGH MY ORGANIZATION](#)

[REGISTER](#)

CITI - Learner Registration - Morgan State University

Steps : [1](#) **2** [3](#) [4](#)

Personal Information

* indicates a required field.

* First Name

* Last Name

* Email Address

* Verify email address

We urge you to provide a second email address, if you have one, in case messages are blocked or you lose the ability to access the first one. If you forget your username or password, you can recover that information using either email address.

Secondary email address

Verify secondary email address

[Continue To Step 3](#)

7. Fill in the required information: First Name, Last Name, Email Address, Verify email address.
We highly suggest adding a Secondary email address.
8. Click on the "Continue to Step 3" button.



English ▾

[LOG IN](#)

[LOG IN THROUGH MY ORGANIZATION](#)

[REGISTER](#)

CITI - Learner Registration - Morgan State University

Steps: [1](#) [2](#) **[3](#)** [4](#)

Create your Username and Password

* indicates a required field.

Your username should consist of 4 to 50 characters. Your username is not case sensitive; "A12B34CD" is the same as "a12b34cd". Once created, your username will be part of the completion report.

* User Name

Your password should consist of 8 to 50 characters. Your password IS case sensitive; "A12B34CD" is not the same as "a12b34cd".

* Password

* Verify Password

Please choose a security question and provide an answer that you will remember. **NOTE: If you forget your login information, you will have to provide this answer to the security question in order to access your account.**

* Security Question

* Security Answer

[Continue To Step 4](#)

9. Fill in the required information: User Name, Password, Verify Password, Security Question, Security Answer.
10. Click on the "Continue to Step 4" button.



English ▾

LOG IN

LOG IN THROUGH MY ORGANIZATION


REGISTER

CITI - Learner Registration - Morgan State University

Steps: 1 2 3 **4**

* indicates a required field.

Would you like to connect your ORCID® iD to your CITI Program account? 🗨️

 Connect your ORCID iD

* Country of Residence

Search for country: Enter full or partial name (e.g., "United States") OR your country's two or three character abbreviation (e.g., "US", "USA"), then pick from the list of choices provided.

* May we contact you to provide information about other courses and services after you complete your CITI Program coursework? 🗨️

- Yes
 No

Finalize Registration

11. On this step, you may connect your ORCID ID to your CITI Program account, if you choose.
12. Fill in required information: Country of Residence.
13. Select whether or not CITI Program may contact you to provide information about other courses and services they offer.
14. Click on the “Finalize Registration” button and proceed to the CITI Program Training website.

CITI Program’s **Getting Started Guide** is available online at <https://support.citiprogram.org/s/article/updated-guide-to-getting-started>.

As well, CITI Program has an easy-to-follow video **Getting Started** available at <https://support.citiprogram.org/s/article/updated-guide-to-getting-started-video>.