**Appendix A**

**Emergency Declaration and Points of Contact/Call List**

 In the event of a major emergency the Office of Campus Police and Safety Emergency Management office will inform the MSU community. Questions about emergency declaration can be directed to the Police and Safety. The Police and Safety office will contact all essential personnel, and will remain in direct contact with the Animal Facility Director.

**Call List/Points of Contact:**

**Animal Facility Staff Calls list and order of calls**

1. **If it is an immediate life threatening emergency** (e.g. fire or medical emergency) **call 911 first.** Then call The Animal Facility Director, Dr. Ingrid Tulloch. Dr. Tulloch will contact all other relevant individuals listed below.
2. **Facility Technical Manager:** Ms. Elizabeth Broussard, Calls all other points of contact when Dr. Tulloch is not available.

Office 443-885-2289, Mobile 443-570-4182.

1. For Animal Health Emergency Contact the **Clinical Veterinarian Dr. Matthew Terzi** mobile 443-970-8686. M.Terzi@morgan.edu If Dr. Matthew Terzi is unavailable, contact IACUC Consulting Veterinarian Dr. Julie Watson mobile 410-925-5631. Dr. Terzi or Dr .Watson will contact the Animal Facility Director who will communicate with all other relevant personnel (e.g., PIs).
2. For Chemical Spills and other Occupational Health and Environmental Safety issues that are not immediately life threatening, contact **the Facility Technical Manage**r, Ms. Elizabeth Broussard who will contact **Director Chris Evans 443-885-3919** **Christopher.Evans@morgan.edu****. If Mr. Evans cannot be reached contact his assistant Laura O’ Donnell 443-885-3919 or** **Laura.Odonnell@morgan.edu**
3. For other non-life threatening concerns (physical plant, staffing, etc.) call the **Facility Technical Manager** who will contact the appropriate personnel below:

**Other Important Contacts**

1. **Animal Caretaker and Husbandry Technician**: Jayln Toatley jayln.toatley@morgan.edu mobile: 301-455-1434

1. **Chief of Police and Safety**: Chief Lance Hatcher,

443-885- 3117 Lance.Hatcher@morgan.edu

1. **BSSC Building Manager and Assistant to the Dean of CLA**:

 Ricardo Howell. Office 443.885.3509 mobile 401 480 9163

1. **Facilities and Physical Plant Director:** Robert Riesner 443-885-3919 or Robert.Riesner@morgan.edu
2. **Physical Plant Supervisor** Rodney Anderson Office phone: 443-885-3757 Rodney.anderson@morgan.edu
3. **Facilities Assistant Manage**r For 24/7 HVAC or Engineering staff notification if electrical, mechanical or plumbing problems occur. Tyrone Grigsby. Office 443-885-3736, Mobile 443-814-2873, tyrone.grigsby@morgan.edu
4. Psychology Department Chair, Dr. Jocelyn Turner-Musa

 mobile 301-906-1312, Office 443-885 Jocelyn.TurnerMusa

