

Morgan State University Center for Career Development



SAMPLE THANK YOU LETTER



[Your Name]
[Your Address]
[City, State, ZIP]
[Email Address]
[Phone Number]

[Date]

[Scholarship Funder's Name]
[Scholarship Funder's Organization]
[Organization Address]
[City, State, ZIP]

Dear [Scholarship Funder's Name],

I am writing to express my sincerest gratitude for the **Internship Stipend** that I have been fortunate enough to receive from **[Scholarship Funder's Name]**. I am honored and humbled to be selected as a recipient of this prestigious award.

Your support has not only relieved the financial burden associated with participating in an unpaid internship but has also provided me with an opportunity to focus on enhancing my skills and exploring career paths without constant worries about transportation costs and other expenses. Thanks to your philanthropic efforts, I can now devote my energy to pursuing my career and professional goals wholeheartedly.

Moreover, this **internship stipend** is a testament to your belief in my potential and serves as a tremendous source of encouragement. It has reinforced my commitment to excel academically and strive for personal and professional growth. Knowing that esteemed individuals like yourself have recognized my accomplishments and invested in my career success has filled me with a renewed sense of motivation and determination to make the most of this opportunity.

Please accept my heartfelt thanks for your contribution to my education and the opportunities you have made possible

With utmost appreciation and warm regards,

[Your Name]

Major, Expected Graduation Date





Dear [Scholarship Funder],

I am writing to express my sincere gratitude for the **Internship Stipend** you awarded me. I am honored to have been chosen as a recipient and I am grateful for the financial support that this **Internship Stipend** will provide me as I explore career options.

Receiving this **Internship Stipend** means a great deal to me. Not only does it help alleviate the financial burden of participating in an unpaid internship, but it also provides me with the motivation to work harder and achieve my goals. Your investment in my education has inspired me to push myself to achieve academic excellence and to pursue my career aspirations with even greater determination.

I am committed to making the most of this opportunity and promise to work hard and strive for success in all my academic endeavors. Once again, I express my heartfelt thanks to you and to the organization for making this stipend possible. Your generosity and support have made a significant impact on my life and my future, and I will always be grateful for it.

Sincerely,
[Your Name]

Major, Expected Graduation Date

