



Morgan State University Graduate Council Meeting

AGENDA

September 11, 2018

Meeting time: 11:00 AM to 1:00 PM

Room: University Student Center 210

1. Introductions
2. Approval of the Agenda
3. Approval of the Minutes of April 10, 2018.
4. Committee Reports/Discussion
 - Policies and Procedures Committee
 - i. 4 Action Items attached
 - Curriculum Committee

5. Dean's Report

Resolution 3, October 10, 2017:

The School of Graduate Studies shall implement and promulgate a limit of one (1) year for resolution of an incomplete grade. The process shall include a tracking via workflow/DocuSign and recording incomplete in student's file.

Resolution 4, October 10, 2017:

The School of Graduate Studies shall implement a process of recording and monitoring membership of a dissertation or thesis committee. The Policies and Procedures committee shall review the practices and establish a base practice for the University.

Resolution 5, October 10, 2017:

The School of Graduate Studies shall implement a workflow/DocuSign submissions process for the recording of comprehensive examination results, language requirements, defense of dissertation or thesis, and similar non-curricular academic requirements. (We have now added all processes in School of Graduate Studies.)

- Graduate Faculty Processes.
- Automated Catalog; Continuing issues of Catalog Entry expectations.
- DocuSign Project.

6. Administrative Updates

- Admission processes (Customization and timeliness); Survey of applicants.
- Graduation processes (Working on time-saving processes and efficiency).
- Funding processes (timeliness).

7. Other Business/Announcements

8. Adjournment