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**MORGAN STATE UNIVERSITY  
STUDENT EMPLOYMENT APPLICATION**

**TO BE COMPLETED BY STUDENT**

LAST NAME		FIRST NAME			MI		
PERMANENT ADDRESS (PLEASE INCLUDE CITY, STATE, ZIP CODE):				TELEPHONE #: ( )		REQUESTING AID FOR: ACADEMIC YEAR FALL SEMESTER ONLY SPRING SEMESTER ONLY	
LOCAL ADDRESS (PLEASE INCLUDE CITY, STATE, ZIP CODE):				TELEPHONE #: ( )			
MAJOR:		CLASSIFICATION:		EMAIL:			
LIST JOB INTEREST (RESUME MUST BE ATTACHED):							
HAVE YOU BEEN EMPLOYED BY MSU IN ANY CAPACITY?		WILL YOU HAVE ACCESS TO A CAR?			WHAT DATE ARE YOU AVAILABLE TO WORK?		
<input type="checkbox"/> YES _____ <input type="checkbox"/> NO		<input type="checkbox"/> YES NO					
PROGRAM(S) INTEREST:		FEDERAL WORKSTUDY (FWS)	TUTORIAL (TU)	COMMUNITY SERVICE (CS)		<input type="checkbox"/> CAMPUS EMPLOYMENT (CE)	
PLEASE INDICATE THE HOURS YOU ARE AVAILABLE TO WORK (DO NOT INCLUDE SCHEDULED CLASS HOURS).							
	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
MORNING							
EVENING							
I AGREE THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT APPLICATIONS ARE PROCESSED ON A FIRST-COME BASIS. EMPLOYMENT IS NOT GUARANTEED AND I MUST MEET EMPLOYMENT ELIGIBILITY WITH THE STUDENT WORK PROGRAMS.							
STUDENT'S SIGNATURE _____					DATE _____		

**TO BE COMPLETED BY EMPLOYER**

DEPARTMENT/AGENCY NAME AND LOCATION:			TELEPHONE #:		E-MAIL:	
			FAX #:			
TYPE OF EMPLOYMENT:	FEDERAL WORKSTUDY (FWS)	<input type="checkbox"/> AMERICA CHALLENGES (AC)	<input type="checkbox"/> COMMUNITY SERVICE (CS)	CAMPUS EMPLOYMENT (CE): \$ _____ & \$ _____ <small>AWARD PAY RATE</small>		
REQUESTED CONTRACT PERIOD: ACADEMIC YEAR    SPRING ONLY    FALL ONLY			REQUESTED HRS PER WEEK:		POSITION TITLE:	
I HAVE INTERVIEWED THE ABOVE APPLICANT AND I AM SUBMITTING THIS APPLICATION FOR STUDENT EMPLOYMENT CONSIDERATION.						
SUPERVISOR'S SIGNATURE (PRINT NAME FIRST) _____				VP/CHAIR/DIRECTOR'S SIGNATURE (PRINT NAME FIRST) _____		
DATE _____				DATE _____		

**TO BE COMPLETED BY STUDENT EMPLOYMENT OFFICE**

CONTRACT #:	TOTAL HRS PER WEEK:	PAY RATE: \$	AWARD AMOUNT: \$	TYPE OF EMPLOYMENT:	STATUS: <input type="checkbox"/> APPROVED <input type="checkbox"/> PENDING <input type="checkbox"/> DENIED
CONTRACT STARTING DATE:		CONTRACT ENDING DATE:		INITIAL	DATE
COMMENTS:					

SEO-05 (3/05)

**ACADEMIC YEAR**