

MORGAN STATE UNIVERSITY

Student Alumni Recruitment Manual

MORGAN STATE UNIVERSITY

Office of Admission and Recruitment
1700 E. Coldspring Lane
Baltimore, MD 21251
(443) 885-3000
(443) 885-8260 (fax)
admissions@morgan.edu

www.morgan.morgan.edu

Revised April 2011

Alumni Recruitment-Basic Training

To be a successful alumni volunteer recruiter you need to be well informed. This training manual will help you serve prospective students so that they can make well informed college choices. Training materials and resources include this manual, view books, general awareness fact sheets and other college publications.

ALUMNI RECRUITMENT PROGRAM (ARP)

Introduction

One of the greatest assets of Morgan State University is its alumni. Therefore, it is essential to involve positive, informed, and helpful alumni in the recruitment of undergraduate students. This manual describes the role of the alumni volunteer recruiters, provides a brief journey through the admission process, as well as gives important facts about Morgan.

The primary purpose of the Morgan State University Alumni Recruitment Program (ARP) is to match prospective students with an informed alumni contact. We recognize the value of the one-to-one relationships that encourage students to apply and accept the offer of admission.

It is our goal to maintain an effective ALUMNI VOLUNTEER NETWORK.
Remember, your University N-E-E-D-S your support.



Recruitment Do's and Don'ts

- ☺ Do smile and show enthusiasm
- ☺ Do dress professionally
- ☺ Do ask students about themselves (intended major, high school, GPA, SAT scores, friends/associates at Morgan). Personal attention compliments our written material and lets students know that you are interested in their college plans.
- ☺ Do introduce yourself and be congenial with high school counselors and other college representatives.

- ☹ Don't speak negatively about any other school or college
- ☹ Don't answer when uncertain about anything
- ☹ Don't make promises of any type (pertaining to admissions, scholarships, housing, etc.)
- ☹ Don't discuss controversial issues or rumors
- ☹ Don't speak negatively about Morgan

MORGAN STATE UNIVERSITY

ADMISSION REQUIREMENTS

First Time Freshmen

- 2.0 Grade Point Average (GPA), and
- 850 SAT (Combined critical reading and math), or
- 17 ACT (Composite Score)

Transfer Students

- 0-11 *transferable college credits with a G.P.A. of 2.0 or higher and meet the regular freshmen requirements.
- 12-23 *transferable college credits with a G.P.A. of 2.0 or higher as well as a G.P.A. of 2.0 or higher from high school.
- 24 or more *transferable college credits with a G.P.A. of 2.0 or higher.

**Please note: developmental and/or remedial classes are not transferable. Official high school transcripts are required only for students who are transferring with less than twenty four (24) credits from college. Transfer students must be in good standing at the last institution attended. Official college transcript must be submitted from each individual school.*

G.E.D. Applicants

- G.E.D. recipients must earn a score of 410 on each section of the high school equivalency examination and at least a total score of 2250.

PROCEDURE FOR APPLYING

1. Submit a completed admission application with a \$35.00 online application fee or \$45.00 paper application fee. Both fees are **non-refundable**. To apply online, students may go to www.morgan.edu/Admissions.html. Fee waivers will only be granted

for one of the following:

- High school seniors who are National Merit, National Achievement, or National Hispanic
- finalist or semifinalist
- Maryland Distinguished Scholar finalist, semifinalist or honorable mention recipients
- Fee waivers granted by The College Board, American College Testing program, College
- Bound and the National Association for College Admission Counseling

If we are unable to verify a student's award and/or fee waiver, he/she will be billed for the **nonrefundable** application fee. **Please note, the processing and review of the application will continue without receipt of payment.**

2. Submit Scholastic Aptitude Test (SAT)/American College Testing (ACT) scores.

3. Submit official High School and/or College Transcript (s).

IMPORTANT NOTE & DATES TO REMEMBER

Fall Admission

Priority Consideration Deadline

If we receive your completed application packet by **November 15** decision notifications will be released no later than **February 15** (if you are mailing documents, these must be postmarked by **November 15**). Students should apply by this date for best consideration for merit-based scholarships and invitations to special programs.

This is not an early decision program; all admitted students have until May 1 to confirm their enrollment.

Regular Application Deadlines

Complete applications received by **February 15** will receive an admission decision by **April 15**. Applications received after February 15 will be reviewed on a rolling and space-available basis. Decision notifications will be released no later than June 1. *April 15 is the last day to apply for the fall semester. Applications received after this point will be automatically considered for spring admission.*

International Students (SEVIS* visa group: F1, F2, J1, J2, BE, BP, B1, B2, WB, WP)

Applications are due by **December 1**. If we receive your completed application packet by **December 1** decision notifications will be released no later than **March 15**.

There is no need to contact the office for the status of your application as these dates will be adhered to accordingly.

Confirmation Deadline

May 1 is the deadline for confirming fall enrollment.

Spring Deadlines

Applications are due by **January 15**. Decisions will be released on a rolling basis for spring (January) enrollment.

International Students (SEVIS* visa group: F1, F2, J1, J2, BE, BP, B1, B2, WB, WP)

Applications are due by **August 1**. Decisions will be released on a rolling basis for spring (January) enrollment.

*SEVIS: Student Exchange Visitor Information System

International Students can only receive an F-1 visa from Morgan State University.



MORGAN STATE UNIVERSITY **HONORS REQUIREMENTS**

The University Honors Program
Morgan State University
Jenkins Behavioral Science Building Room 105
1700 E. Coldspring Lane
Baltimore, MD 21251
443-885-3429
uhp@morgan.edu

FRESHMEN

Gateway Scholarship	3.0 GPA; 1000 SAT/22 ACT – Maryland Resident 3.0 GPA; 1100 SAT/24 ACT – Non-Maryland Resident \$2,500 per semester
Chair’s Scholarship	3.2 GPA; 1100 SAT/24 ACT – Maryland Resident 3.2 GPA; 1200 SAT/27 ACT – Non-Maryland Resident \$5,000 per semester & \$250 per semester for books
Dean’s Scholarship	3.4 GPA; 1200 SAT/27 ACT – Maryland Resident 3.4 GPA; 1300 SAT/29 ACT – Non-Maryland Resident \$7,500 per semester & \$500 per semester for books
Regent’s Scholarship	3.6 GPA; 1300 SAT/29ACT – Maryland Resident 3.6 GPA; 1400 SAT/32 ACT – Non-Maryland Resident Full amount of the semester tuition, fees, on-campus room & board; \$1,000 books per semester; Laptop
<u>TRANSFER</u>	
Bridge Grant	2.5 GPA; 24 Credits; \$1,000 per semester (MD Residents) 3.0 GPA; 24 Credits; \$2,000 per semester (Non-MD Resident)
Tuition Scholarship	3.0 College GPA; 56 credits or AA/AS degree Full amount of the semester tuition & fees
Honor’s Scholarship	3.5 College GPA; AA or AS degree Full amount of the semester tuition, fees, on-campus room & board; \$750 books per semester

UNDERGRADUATE PROGRAMS

College of Liberal Arts

Broadcast & Integrated Media Production
Economics
English Fine Art
History
Journalism
Music
Philosophy
Political Science
Psychology
Public Relations, Advertising and Media Sales and Ratings
Screenwriting and Animation
Sociology
Speech Communication
Theater Arts

School of Architecture and Planning:

Architecture and Environmental Design
Construction Management

School of Business and Management:

Accounting
Business Administration
Entrepreneurship
Finance
Hospitality Management
Human Resource Management
Information Systems
Marketing

School of Community Health and Policy:

Nursing
Nutritional Sciences

School of Computer, Mathematical and Natural Sciences:

Actuarial Science
Biology
Chemistry
Computer Science
Engineering Physics
Mathematics
Physics

School of Education and Urban Studies:

Elementary Education
Family and Consumer Sciences
Health Education
Physical Education

School of Engineering

Civil Engineering
Electrical and Computer Engineering
Industrial Engineering
Transportation & Urban Infrastructure Studies

School of Social Work

Social Work

Morgan State University also offers a growing number of outstanding master's and doctoral programs degree programs.

PRESENTATION

Alumni will have the opportunity to market the University in a group large or small, or to an individual. It is wise to have a basic presentation committed to memory that will be adapted suitably because the same information is needed by one or many. It is the intent of the training program to assure that all alumni are delivering the same message about admission requirements, academic programs, tuition & fees, student services, athletics, sororities/fraternities, clubs, etc.

Selling is the key. You must also cater to the needs of the students and parents. We want our prospects to look more closely at Morgan and say to themselves, "where has Morgan been!" Options must be presented in an EXCITING, LASTING, AND BELIEVABLE way.

PROCEDURAL REVIEW

When speaking with prospective students, please ask them to complete the student information card. Following receptions, high school visits and interviews, please complete the Alumni Recruitment Program Evaluation Form (located towards the back of the manual) along with all student information cards and prepare them for Fed Ex three day service express mailing. Please note the Fed Ex cardboard envelope and pre-paid shipping information that was placed in the box of recruitment materials. Place the information cards in the Fed Ex envelope with the completed return mailing address and return to the Admissions Representative located on the evaluation form. You may call Fed Ex at 1-800-463-3339 and request a pickup from your home or drop the cards off at a Fed Ex location to be mailed. If outside of the U.S. call your local Fed Ex office. It is very important for these cards to be returned. Please keep a record of contacts so that you may follow up as well.

HOW TO MAKE A PRESENTATION

The University

Begin your presentation by introducing yourself as an Alumnus and the name of the University. Founded in 1867 to prepare young men for the ministry, 1890 became Morgan College. Morgan became a public college in 1939 and was renamed Morgan State University by the state legislature in 1975. Morgan has been designated as Maryland's public urban university.

Location

Tell the group/individual that Morgan is located in Baltimore, Maryland in a suburban residential area. Feel free to mention how far the university is from their home state. Indicate one or two identifying landmarks nearby, such as the Inner Harbor or that Morgan is one hour away from Washington, DC and thirty minutes from Baltimore Washington International Airport.

Site

Morgan has approximately 7,000 students from all 50 states and nearly 40 other countries. The student/teacher ratio is 18:1, which means that the student will receive that personal attention from his/her professor. Emphasize that the relationship between the two is very important. A medium sized school like Morgan promotes a family atmosphere. We will always consider ourselves a family of leaders and learners.

Social Life

Mention that the social life at Morgan is similar to most colleges but that we are unique because we offer services that cater to the needs of African-American students. Briefly discuss athletics (NCAA Division I/MEAC Conference) basketball, football, track & field, volleyball, softball and tennis. Mention the Greek Letter Organizations (Alpha Kappa Alpha, Delta Sigma Theta, Zeta Phi Beta, Sigma Gamma Rho, Alpha Phi Alpha, Omega Psi Phi, Phi Beta Sigma, Kappa Alpha Psi, and Iota Phi Theta). There are clubs and organizations within every major that a student can join. Leave students with the impression that Morgan is a "fun" place to be, however academics is number one. Feel free to mention your experience as a student. State that cultural events are held on campus as well as presentations by speakers such as Earl Graves, David Talbert, Travis Smiley, Judge Glenda Hatchet, Susan Taylor, Dr. Cornell West, former President Bill Clinton and current President Barack Obama. Also mention the MAGNIFICENT MARCHING BAND and the WORLD RENOWNED CHOIR who have performed all over the world – including China (for the World's Fair), Russia (for Conservatory Week), Virgin Islands, Canary Islands, Canada, Africa, Asia and Europe, as well as singing for the White House, Nelson Mandela, and many more.

HOW TO CONDUCT A GROUP PRESENTATION

Begin a group talk by asking students to take a moment and fill out the contact cards. It is good to do things in the beginning so that you can refer to the card when speaking to each group.

If the group is small enough, sit among the group; otherwise, stand before it. Ask each member to introduce him or herself. Introduce yourself and give a brief description of your role with Morgan.

As an alumna/nus, students will be interested in your experiences.

Discuss Morgan's offerings. This should include the following:

- The types of programs offered in general
- Requirement for admission, credentials, and deadlines
- Specific information and extra – curricular activities (choir, band, organizations, etc.)
- Campus facilities, student and support services
- Financial aid/scholarship requirements, deadlines and credentials
- Tuition and fees
- Room and board costs, facilities and options
- General information about graduation and general education requirements
- Discuss the new things that are happening at Morgan (new facilities, state-of-the-art computers, etc.)
- Student teacher ratio (18:1)
- The number of students at Morgan State University
- The diverse student body (national as well as international)

Finally, ask each student about his or her interests, goals, and knowledge of Morgan.

Always end the group presentation by offering applications to seniors or encouraging them to apply online. Explain the importance of a campus tour and invite all to visit the office website or email for further information.

TELEMARKETING CAMPAIGNS

One of the most effective means of alumni recruitment is strategically placed telephone calls. These calls are designed to express warm interest, encourage matriculation, and respond to informational requests. In addition, alumni members assist the Admissions Office by identifying serious candidates. The calls can be segmented as follows:

Cultivating the Prospect

This communication will assist the Admissions Office in ascertaining the level of student interest and provide answers to questions students may have. As a result of this inquiry, the following rating system can be used:

- Upgrade the student to applicant status
- High interest
- Slight interest
- Talk with parent or relative

In cultivating the prospect, the alumni member should find out if an application has been requested and if the student plans to visit the campus. If the student is interested in a visit, the referrals will be made to the Office of Undergraduate Admission and Recruitment.

Cultivating the Applicant

Alumni will be provided a list of applicants from their respective communities/majors to telephone. Some may have submitted only an application or only a transcript or SAT/ACT scores. Alumni should call the student to:

- Encourage him or her to complete the application process
- Invite him or her to a reception, concert, athletic activity, etc.
- Get the names of other interested candidates
- Encourage a campus visit
- Speak with parent

HOW TO CONDUCT A TELEPHONE CAMPAIGN

This is for students who have been admitted.

Scenario 1 – Answering Machine

Hello, this message is for (first and last name). My name is (rep name) and I am calling on behalf of Morgan State University Office of Undergraduate Admission. This is a courtesy call to remind you to confirm your acceptance if you have not already done so. Please visit www.morgan.edu click on the Admissions link, then click on the Undergraduate Admissions link, then click on the Admitted Students link, then click on the Confirm Your Acceptance link and follow the instructions to complete the confirmation process. Please call 443-885-3000 or email me at admissions@morgan.edu if you have any questions regarding this process. Thank you.

Scenario 2 – Live message being left (student or parent may answer)

My name is (rep name) and I am calling on behalf of Morgan State University Office of Undergraduate Admission about (student's first and last name). This is a courtesy call to remind (student name) to confirm his/her/your acceptance, by sending in the confirmation form, if he/she/you haven't already done so. If he/she/you do not plan to attend the University please complete the confirmation form and indicate why he/she/you have chosen not to attend. The confirmation form can be found on our website at www.morgan.edu under the Admissions link. Please feel free to call our office if he/she/you have any questions at 443-885-3000 or via email at admissions@morgan.edu. Thank you.

This is for students who still have incomplete applications.

Scenario 1 – Answering Machine

Hello, this message is for (first and last name). My name is (rep name) and I am calling on behalf of Morgan State University Office of Undergraduate Admission. This is a courtesy call to let you know that your (SEMESTER YEAR) application is still incomplete. However, there is still more time. You may check your status online to view the remaining documents that you need to submit by going to www.morgan.edu and clicking on Admissions, followed by Undergraduate Admissions, and then "Check Your Status" located in the bottom right-hand corner. You may use your social security number as your log in ID and your 6 digit date of birth as your password. Once again, we would like to thank you for your interest in Morgan State University. If you have any questions or concerns, please feel free to contact our office by calling 443-885-3000 or emailing us at admissions@morgan.edu. Thank you.

Scenario 2 – Live message being left (student or parent may answer)

My name is (rep name) and I am calling on behalf of Morgan State University Office of Undergraduate Admission about (student's first and last name). This is a courtesy call to let you know him/her/you know that your (SEMESTER YEAR) application is still incomplete. However, there is still more time. He/She/You may check your status online to view the remaining documents that he/she/you need to submit by going to www.morgan.edu and clicking on Admissions, followed by Undergraduate Admissions, and then "Check Your Status" located in the bottom right-hand corner. He/She/You may use his/her/your social security number as his/her/your log in ID and his/her/your 6 digit date of birth as your password. Once again, we would like to thank him/her/you for his/her/your interest in Morgan. If he/she/you have any questions or concerns, please feel free to contact our office by calling 443-885-3000 or emailing us at admissions@morgan.edu. Thank you.

PLEASE BE SURE TO SPEAK CLEARLY AND SLOWLY.

IMPORTANT CONTACT INFORMATION

Admissions (443) 885-3000 – admissions@morgan.edu

Financial Aid (443) 885-3170 – finaid@morgan.edu

Bursar's Office (Student Accounts) (443) 885-3108 – bursar@morgan.edu

Resident Life (443) 885-3217

Counseling Center (443) 885-3130 – Nina.Hopkins@morgan.edu

HOW TO CONDUCT A PERSONAL INTERVIEW

In a personal interview, you may be speaking with an individual prospect or entire family.

NOTE: You may be able to get to know a prospect better if he is speaking to you without his/her parents.

If all are together, direct the majority of the questions concerning interest, academic programs, wants, and desires to the prospect. The key is to get the prospect to talk and feel comfortable. More often the parent will talk and the prospect will not be an active participant in the interview. Begin by asking the prospect questions about:

- Academic progress in school
- Interest (extra- curricula)
- How the student found out about Morgan State University, and what they know about Morgan State University
- What is the student looking for in a school (housing, financial aid, scholarship, sports, etc.)
- What major the student is interested in pursuing

Pose open questions that require more than just yes or no answers.

While in the interview, also ask the parents what they are looking for in a college for their child. Be sure to address all questions to both parents and prospect. This is a perfect lead into a full description of Morgan State University which should include the following:

- Requirements for admission
(encourage applicants to apply online and discuss credentials and deadlines)
- The types of programs offered in general
- Specific information about the prospect's area of interest
- Campus facilities, student, and support services
- Extra curricula activities on campus (sports, clubs, organizations)
- Financial aid/scholarship requirements, cost to attend Morgan State University
- Room and board facilities options and costs
- General information about graduation and general education requirements

At this point ask if there are any questions.

Finally, briefly review the admissions packet reiterating criteria, necessary credentials, and deadlines. Assure the prospect and parents that they can call you or the Office of Undergraduate Admission and Recruitment and with questions or concerns.

Morgan Alumni Making A Difference

Judge Robert M. Bell - Chief Judge, Maryland Court of Appeals

Joe Black* - First African American pitcher to win a World Series game (1952)

Clarence W. Blount* - First African American Majority Leader

Roosevelt Brown - Pro Football Hall of Famer

Joe Clair - BET VJ, Rapper, Producer Songwriter

Judge Harry A. Cole* - First African American Maryland State Senator; First African American Judge, Maryland Court of Special Appeals; First Morgan graduate to chair the governing board of Morgan; Maryland first African American Assistant State's Attorney General

Richard Dixon* - First African American Treasurer for the state of Maryland

Terry Edmonds - First African American Presidential Speechwriter

General (Retired) Larry Ellis - General, United States Armed Forces Command

Len Ford - Pro Football Hall of Famer

Kevin Frazier - Weekend Anchor for Entertainment Tonight; Former Anchor for Fox Sports Net and ESPN

Clarence "Big House" Gaines* - First African American inducted into the Basketball Hall of Fame as a coach; One of college basketball's winningest coaches

Elzee Gladden* - First recipient of a Ph.D from Morgan

Wilson Goode - First African American Mayor, Philadelphia, PA

Earl G. Graves - Entrepreneur, philanthropist, founder of Black Enterprise Magazine

Peter C. Harvey - First African American to serve as the Attorney General for the State of New Jersey

Leroy Kelly - Pro Football Hall of Famer

Willie Lanier - First African American to play middle linebacker in Pro Football history

Maysa Leak – American jazz singer

Kevin Liles - Former President of Def Jam Records and currently serves as Vice President of the Warner Music Group. He has helped discover and direct the careers of stars such as Jay-Z and Ludacris. He is also an author and philanthropist.

Kweisi Mfume - Former President and CEO of the NAACP and U.S. Congressman

Parren J. Mitchell* - Maryland's First African American Congressman

Mo'Nique - Academy Award winning actress

Margaret "Peggy" Murphy - Served in the Maryland House of Delegates and was the first African American to chair the Baltimore City Delegation

William C. Rhoden - New York Times columnist

Keith Russell - ABC Action News Sports and Reporter, Philadelphia, PA

Dr. Elijah Saunders - Cardiovascular specialist and one of the nation's leading experts on hypertension

Visanthe Shiancoe - Professional Football player for the National Football League

Chad Simpson - Professional Football player with the National Football League and one of the league's premier punt returner. He holds the fourth highest single-game kickoff return average in Indianapolis Colts' franchise postseason history

Lonnie Liston Smith - One of the foremost jazz keyboard artists

Rochelle Stevens - 2-time Olympic Gold and Silver medalist; 4-time Track & Field National Champion; 3-time U.S. Women's 400 Meter Champion; Top 10 in World 6 times; NCAA Division 400 Meter Champion; 11-time NCAA All-American; 3-time Hall of Famer

David E. Talbert - Playwright and Author

General William "Kip" Ward - General, United States Army; Commander, United States Africa Command; First officer to hold this position

Verda F. Welcome* - First African American woman elected to the Maryland House of Delegates; First African American woman Maryland State Senator

Deniece Williams - Grammy Award winning singer

Samm-Art Williams - Producer and Playwriter; Former producer of Martin; Good News; Served as co-producer of The Fresh Prince of Bel Air, Hangin with Mr. Cooper

Experience the Morgan Renaissance

There is something exciting happening to Morgan State University. In every aspect of the University, great changes are taking place. We want Morgan to be attractive in order to recruit the best and brightest students. Therefore, we must have first class facilities. One of which is the New Carl J. Murphy Fine Arts Center, a state-of-the-art architectural monument dedicated to the development and delivery of visual and performing works of art. The additional capital improvement that has taken place includes The Richard Dixon Science Research Center, the Clarence M. Mitchell Engineering Building, a New Student Center which features a Movie Theatre, Pool Hall, Arcade – Game room and much more, a New Library and a Telecommunications Complex. The residence halls offer the best in luxury, comfort and convenience. Likewise, the current developments for the new School of Business and Management and School of Architecture and Planning buildings. The Administration, Faculty, Staff, Alumni and students are busy making an even better Morgan. Please encourage students to come and visit your Alma Mater! They may contact the Office of Undergraduate Admission and Recruitment for a campus tour or visiting us online at www.morgan.edu/Admissions/Campus_Tours.html.

**MORGAN STATE UNIVERSITY
OFFICE OF UNDERGRADUATE ADMISSION AND RECRUITMENT**

ALUMNI RECRUITMENT PROGRAM EVALUATION FORM

Date of Activity _____

Type of Activity _____

Name of Activity _____

Your Name _____

Address _____ **City** _____ **State** _____ **Zip Code** _____

Telephone:

Day _____ **Evening** _____

Number of Contact Cards: _____

Number of Applications Received: _____

Please List other Alumni in your Area (name, address, and telephone):

General comments about the activity:

Please return Alumni referral contact cards along with this form.

Thank You!
Morgan State University
Alumni Profile Sheet

Name _____

Address _____

City _____ State _____ Zip Code _____

Telephone # Home & Cell _____

Email _____

Year of Graduation _____ Major _____

Degree (s) Awarded _____

Career Field _____

Please forward to:

Mr. Reginald C. Thomas
Admissions Representative
Morgan State University
Office of Admission & Recruitment
1700 E. Coldspring Lane
Baltimore, Maryland 21251
(443) 885 – 3977
Fax: (443) 885 – 8260
E-mail: Reginald.thomas@morgan.edu

You may also contact the following persons regarding alumni Recruitment

Ms. Joyce Brown, Director Office of Alumni Relations
Joyce.brown@morgan.edu

Mr. Troy Quinn, Associate Director of Admissions & Recruitment
Troy.Quinn@morgan.edu

Ms. Charlene Cooper, Assistant Director of Admissions & Recruitment
Charlene.Cooper@morgan.edu

NON – DISCRIMINATION POLICY

It is the policy of Morgan State University not to discriminate on the basis of race, color, national origin, sex, disability, age, or religion. This non – discrimination policy applies to all programs activities of the University, including admissions, educational programs, employment and other related activities covered under title VI and title VII of the Civil Rights Act of 1964, title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with disabilities Act of 1990, and the age Discrimination act of 1975. Information on the implementation of the policy and/or the statutes referenced above should be addressed to the Equal Employment Office, Office of the Vice – President of Finance and Management, Morgan State University, 1700 E. Coldspring Lane, Baltimore, Maryland 21251, (443)- 885-3144.

DISABLED STUDENT SERVICES

Morgan State University is committed to provide barrier free education to individuals with disabilities, and is actively working to bring its facilities and programs into full compliance with Section 504 of the Rehabilitation Act of 1973. Prospective students, as well as students who are currently enrolled and have learning, mental, or physical disabilities, are urged to contact the Disabled Students Services (DSS) Coordinator in the Counseling Center (443)885-3130 before registering for classes. Special assistance will be given to students with specific needs such as special registration, reader services, specialized equipment, note takers, sign language interpreters, or other arrangements to aid in removing or circumventing architectural, social, or procedural barriers.