

**MORGAN STATE UNIVERSITY  
OFFICE OF INTERNATIONAL SERVICES  
OPT CHECKLIST**

An F-1 student at Morgan State applying for Optional Practical Training should submit to the Office of International Services, the following:

- \_\_\_ Form I-765, <http://www.uscis.gov/files/form/I-765.pdf>, completed and signed
- \_\_\_ Copy of all previous I-20(s), front and back
- \_\_\_ Copy of I-94, front and back
- \_\_\_ Copy of biographical page(s) of your passport
- \_\_\_ Copy of most recent F-1 Visa
- \_\_\_ Check or money order (**\$340.00**) made payable to USCIS
- \_\_\_ Two recent photos per USCIS specifications (**passport style**)
- \_\_\_ Copy of any previous Employment Authorization Document (EAD), front and back.
- \_\_\_ \*NSEERS registrants must include proof of registration (include a brief letter stating the date and location of registration (if required)).

**Important Notes**

OPT must begin within 60 days of your program end date. This benefit may be authorized for a maximum of 12 months, and may be extended (for an additional 17 months) only if you have a qualifying “STEM” major. Qualifying majors can be viewed at, <http://www.ice.gov/sevis/stemlist.htm>

Please indicate (in pencil) your preferred OPT start date at the top of your I-765

You are responsible for submitting your OPT application to the Vermont Service Center (75 Lower Welden Street, St. Albans, VT 05479-0001) no later than 60 days after the program completion date on your I-20.

H1B “Cap Gap” information go to, [http://www.nafsa.org/regulatory\\_information](http://www.nafsa.org/regulatory_information)

If you do not receive a receipt from USCIS within 4 weeks of mailing application, please notify the Office of International Services.

\* **National Security Entry-Exit Registration System**