2015-2016 Requirements for Submitting the UEH Appeal Request:

The school sent you an email informing you that the school must review your enrollment and academic records because of your unusual enrollment history. To possibly regain eligibility for aid you must follow the instructions listed below:

1. You must submit to the Associate Director this completed cover form and a signed typed letter explaining the reason for the unusual enrollment history for the past three award years.

2. Also, you must obtain an official transcript from all of the schools that you attended during the last three award years; 2014-2015, 2013-2014, and 2012-2013. If you attended MSU during one of the three years the Office of Financial Aid can check your enrollment history for that year and will not need a transcript for Morgan.

3. The school will determine from the transcripts, documentation and your letter of explanation if you the student earned credits during the semesters that you received a Pell Grant.

4. The school will document its decision in your folder, and you the student can appeal the decision with the school but you cannot appeal the decision with the Department of Education.

5. The school is required to cancel all 2015-2016 Title IV aid until the UEH flag is cleared.

6. The school’s policy to regain aid eligibility after losing Title IV aid eligibility under the UEH Flag requires students to follow the same Financial Aid Satisfactory Academic Progress (SAP) appeal process, in addition to the steps above. Read MSU Financial Aid SAP policy online at: www.morgan.edu

7. You will be notified via email prior to the next semester.