MORGAN STATE UNIVERSITY
OFFICE OF INTERNATIONAL SERVICES

OPT CHECKLIST

An F-1 student at Morgan State applying for Optional Practical Training should submit to the Office of International Services, the following:

___ Copy of all previous I-20(s), pages 1 & 3
___ Copy of I-94, front and back
___ Copy of biographical page(s) of your passport
___ Copy of most recent F-1 Visa
___ Check or money order ($380.00) made payable to USCIS
___ Two recent photos per USCIS specifications (passport style)
___ Copy of any previous Employment Authorization Document (EAD), front and back (if applicable).

Important Notes

- OPT must begin within 60 days of your program end date. This benefit may be authorized for a maximum of 12 months, and may be extended (for an additional 17 months) only if you have a qualifying "STEM" major.

- Please indicate (in pencil) your preferred OPT start date (at the top of your I-765).

- You are responsible for submitting your OPT application to, USCIS, PO Box 660867, Dallas, TX 75266, no later than 60 days after the program completion date on your I-20.

- You are required to update this Office (via email) of your employer’s name and street address.

- You have 90 days from the OPT start date on the EAD to secure appropriate employment.

- 17 month STEM extension information can be found by executing a google search for, “OPT STEM Extension.”

- H1B “Cap Gap” information go to, http://www.nafsa.org/regulatory_information

- If you do not receive a receipt from USCIS within 4 weeks of mailing application, please notify the Office of International Services.